



Version 2.0

K.D.R.S.

State of Kansas Debt Recovery System

KDRS SYSTEM TRAINING FALL 2018

Free training is again being offered for those interested in learning more about the Setoff Program and Setoff's web-based system, KDRS. Training will be **very similar to last year**.

Each session is three (3) hours in length. Sessions will begin at 9:00 A.M., except for **Wichita**, which will **begin at 10:30 A.M.** A cafeteria and/or vending machines will be available at all sites.

All locations will have Wi-Fi available. Training session dates, times, and locations are listed below.

To register for training, click on the appropriate link below.

If you register and must cancel, please notify KSSetoff@ks.gov so we can remove your registration.

Introductory training will include the basic concepts of the Setoff Program and how to get started using the Setoff Program. This information is also available on Setoff's website at <http://admin.ks.gov/offices/chief-financial-officer/setoff-program>.

Additional training will include web-browser functions, user manual, search screens, agency information, general awareness of the different links within the records, tax match process, and more.

We want to answer your questions. It is best to have a specific situation in mind in order to get the best answer. In some cases, that will require the debtor's SSN or FEIN. Due to confidentiality, we may need to address some of your questions privately.

Seating is limited. When classes are full, the link will be removed from the registration site. Please contact KSSetoff@ks.gov if you are having trouble getting registered.

DATES, TIMES, AND LOCATIONS

September 25th – Topeka 9:00 A.M. - Noon

[Click here to register for training in Topeka](#)

Eisenhower State Office Building (ESOB)
700 SW Harrison Street
4th Floor, Auditorium B

[Eisenhower State Office Building](#)

Entrance to the Building is off of 7th Street

Parking: 4-hour visitor parking is available across the street from entrance of building. Metered parking and parking garages are available on Jackson Street and 8th Street.

Security Desk: Visitors are required to sign in for a visitor's badge at the Security Desk in the ESOB lobby. State employees can use State employee badge to enter the building.

September 27th – Salina 9:00 A.M. – Noon

[Click here to register for training in Salina](#)

Highway Patrol Training Academy
2025 E Iron Avenue
Troop J, Administration Building, Class Room 37

[Highway Patrol Training Facility](#)
[Campus Map Highway Patrol Training Academy](#)

Parking: If you need handicap parking***, please select handicap parking when registering*** or send an email to KSSetoff@ks.gov . Parking is provided in the large parking lot next to Iron Avenue and down the hill from Building J. Building J is the largest building and has a circle drive in front of the entrance. From the parking lot, walk up the hill past the first building and then to building J. The reception desk is at the front door (in front of circle drive).

Security Desk: Visitors must sign in and out at the reception desk.

October 5th – Emporia 9:00 A.M. – Noon

[Click here to register for training in Emporia](#)

Flint Hills Technical College
3301 W 18th Avenue
Main Building, Conference Room C

[Flint Hills Technical College](#)

Parking: Gravel lot at Southeast corner, behind building.

October 9th – Kansas City, KS 9:00 A.M. – Noon

[Click here to register for training in Kansas City](#)

Wyandotte County Health Department
619 Ann Avenue
3rd Floor, Auditorium B

[Wyandotte County Health Department](#)

Parking: Parking behind building and east side of building. Parking entrances are on Barnett and Ann. Avenue. Parking is \$1.00 per hour.

October 12th – Wichita 10:30 A.M. – 1:30 P.M.
(*Note time change for this session***)**

[Click here to register for training in Wichita](#)

Wichita Public Library
3447 S Meridian St
Alford Branch Meeting Room

[Wichita Public Library](#)

Parking: In front of building

October 16th – Iola 9:00 A.M. – Noon

[Click here to register for training in Iola](#)

Allen County Community College
1801 N Cottonwood St
Lecture Hall, Room A27

[Allen County Community College](#)

Parking: Around the Main Building

October 25th – Hays 9:00 A.M –Noon

[Click here to register for training in Hays](#)

Fort Hays State University
600 Park Street
Memorial Union
Black and Gold Room 212

[Fort Hays State University](#)
[Campus Map Ft Hays St University #305 Q9](#)

Parking: In lots A-1 or A-2, directly across from the Union.

October 26th – Dodge City 9:00 A.M. – Noon

[Click here to register for training in Dodge City](#)

Dodge City Community College
2501 N. 14th Ave
Board Room, Student Union

[Dodge City Community College](#)
[Dodge City Community College Campus Map](#)

Parking: Off of North 14th Avenue
